

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	20 October 2014
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Ieuan Williams
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Interim Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers November 2014 – June 2015;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements .

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

F – Risks and any mitigation (if relevant)	
1	Economic
2	Anti-poverty
3	Crime and Disorder
4	Environmental
5	Equalities
6	Outcome Agreements
7	Other
FF - Appendices:	
The Executive's Forward Work Programme: November 2014 – June 2015.	

G - Background papers (please contact the author of the Report for any further information):
Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **November 2014 – June 2015** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	Members' Register of Interests (Declared in Meetings) Category: Strategic	Approval.	Deputy Chief Executive Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		Decision to be delegated to the Portfolio Holder.	
2	Schools Modernisation – Llannau Area Category: Strategic	To report back on the formal consultation process.	Lifelong Learning Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		Decision to be delegated to the Portfolio Holder.	
3	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		3 November 2014	
4	Customer Service Excellence Project Category: Strategic	Approval of customer service charter.	Deputy Chief Executive Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		3 November 2014	
5	Corporate Scrutiny Committee Report on the Review of the Skate Park Closure, Llangefni	To consider the Corporate Scrutiny Committee's report.	Deputy Chief Executive Bev Symonds Scrutiny Manager Cllr R Meirion Jones Scrutiny Committee Chair	15 October 2014	3 November 2014	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
6	Schools Modernisation – Holyhead Area Category: Strategic	To agree the way forward following the formal consultation.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		3 November 2014	
7	Welsh Public Library Standards, Annual Return 2013/14 Category: Strategic	To seek the Executive's approval of the Library Service's Annual Report for 2013/14 and report on the Welsh Government (CyMAL) assessment on the 2013/14 Annual Report together with matters arising.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		3 November 2014	
8	Isle of Anglesey County Council Leisure Plan Category: Strategic	Formal endorsement of plan.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones		3 November 2014	
9	Maritime Fees Category: Operational	Approval of fees.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones	25 September 2014	3 November 2014	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
10	Future of Llangefni Golf Course Category: Strategic	Commercial.	Sustainable Development	Dylan Williams Head of Economic and Community Regeneration Cllr Aled Morris Jones		3 November 2014	
11	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		1 December 2014	
12	Corporate Scorecard – Quarter 2, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	24 November 2014	1 December 2014	
13	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 2 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	24 November 2014	1 December 2014	
14	2015/16 Council Tax Base Category: Strategic	Calculation and setting of the Council Tax Base for the Isle of Anglesey County Council and the Town and Community Councils.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones		1 December 2014	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
15	Lawr y Dref – options for the future Category: Operational and Strategic	To approve the strategic direction prior to consultation with tenants.	Community	Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes		1 December 2014	
16	Housing Revenue Account Subsidy Category: Strategic	Approval for entering into voluntary agreement. Approval of amended business plan.	Community	Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes		1 December 2014	
17	Amendments to the Current Housing Grants Policy Category: Strategic	Approval.	Community	Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes	27 November 2014	1 December 2014	
18	Disabilities Strategy Category: Strategic	To submit ideas as to how to respond to needs.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		1 December 2014	
19	CAPITA SIMS Category: Strategic	Approval to extend the existing contract by one year.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		1 December 2014	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
20	School Transport Costs Category: Operational	To draw attention to the cost of transport and charge for travel.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		1 December 2014	
21	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts	To be confirmed.	1 December 2014	
22	Deposit Local Development Plan Category: Strategic	For comment / support before submission to the Joint Planning Policy Committee.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts	Scrutiny role will be exercised by the continuation of the programme of whole-Council seminars.	1 December 2014	
23	2015/16 Budget Category: Strategic	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Richard Micklewright Interim Head of Function – Resources Cllr Hywel Eifion Jones		15 December 2014	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
24	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		12 January 2015	
25	Constitutional Changes – Terms of Reference of Appeals, Investigation and Disciplinary Committees Category: Strategic	Approval.	Deputy Chief Executive Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		12 January 2015	26 February 2015
26	Constitutional Changes – Audit Committee Terms of Reference Category: Strategic	Approval.	Deputy Chief Executive Lynn Ball Head of Function - Council Business / Monitoring Officer Cllr Alwyn Rowlands		12 January 2015	26 February 2015
27	Local Housing Strategy 2014 – 2019 Category: Strategic	Approval of strategy and recommendation to Full Council	Community Shan Lloyd Williams Head of Housing Services Cllr Kenneth P Hughes	25 September 2014	12 January 2015	26 February 2015

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
28	Schools Modernisation – Rhosyr Area Category: Strategic	To agree the way forward following the informal consultation.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		12 January 2015	
29	2015/16 Budget Category: Strategic	Adoption of final proposals for recommendation to the County Council	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	Corporate: 13 Jan 2015 Partnership: 14 Jan 2015 Democratic: 29 Jan 2015	9 February 2015	26 February 2015
30	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		16 February 2015	
31	Corporate Scorecard – Quarter 3, 2014/15 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands	10 February 2015	16 February 2015	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
32	2014/15 Revenue and Capital Budget Monitoring Report – Quarter 3 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Richard Micklewright Interim Head of Function - Resources Cllr Hywel Eifion Jones	10 February 2015	16 February 2015	
33	Family Support Strategy Category: Strategic	To submit ideas as to responding to needs.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		16 February 2015	
34	County Council's Response to Horizon Nuclear Power's Pre- Application Category: Strategic	Approval of response.	Sustainable Development	Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts		16 February 2015	
35	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		16 March 2015	
36	Annual Equality Report Category: Strategic	To approve the annual report for publication	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Kenneth P Hughes		16 March 2015	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
37	Common Allocations Policy Category: Strategic	Adoption of new Common Allocations Policy.	Community	Shan L Williams Head of Housing Cllr Kenneth P Hughes		16 March 2015	
38	Libraries Service Review Category: Strategic	Options for future service delivery.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cyng Ieuan Williams		16 March 2015	
39	Cultural Services Review Category: Strategic	Options for future service delivery.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		16 March 2015	
40	Youth Service Category: Strategic	Options for the future delivery of the youth service.	Lifelong Learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		16 March 2015	
41	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		20 April 2015	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2014 – June 2015

Updated: 10 October 2014

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
42	Annual Delivery Document (Improvement Plan) 2015/16 Category: Strategic	Approval and recommendation to full Council.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		20 April 2015	7 May 2015
43	Schools Modernisation – Rhosyr Area Category: Strategic	To agree the way forward following the formal consultation.	Lifelong learning	Dr Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		20 April 2015	
44	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		May 2015	
45	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Interim Head of Democratic Services Cllr Ieuan Williams		June 2015	

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information